

The Right Setting

Wedding Venue Comparison Worksheet

COMPARISON POINT	VENUE 1	VENUE 2	VENUE 3
Venue name and location			
Contact person			
Date availability			
Guest capacity			
Ceremony and reception spaces			
Indoor or weather backup			
Estimated venue cost			
Included furnishings or services			
Catering and bar requirements			
Parking and accessibility			
Setup and cleanup			
Vendor restrictions			
Additional fees or policies			
Overall fit			

Use estimates for comparison, then confirm all details in the venue contract before signing.

Tour Notes and Decision

Capture the details that may be difficult to remember after several visits.

VENUE 1	VENUE 2	VENUE 3
IMMEDIATE IMPRESSION 	IMMEDIATE IMPRESSION 	IMMEDIATE IMPRESSION
WHAT STOOD OUT 	WHAT STOOD OUT 	WHAT STOOD OUT
MAIN CONCERN 	MAIN CONCERN 	MAIN CONCERN
FOLLOW-UP NEEDED 	FOLLOW-UP NEEDED 	FOLLOW-UP NEEDED
POSSIBLE EXTRA COST 	POSSIBLE EXTRA COST 	POSSIBLE EXTRA COST

QUESTIONS TO ASK EACH VENUE

- | | | |
|---|---|--|
| ☐ What is included in the rental? | ☐ What is the weather-backup plan? | ☐ What are the alcohol and bar requirements? |
| ☐ Which items or services cost extra? | ☐ Are there vendor or catering restrictions? | ☐ Are there sound, decor, or end-time rules? |
| ☐ What are the deposit and cancellation terms? | ☐ When can setup and cleanup occur? | ☐ What parking and accessibility options are available? |

OUR DECISION

OUR FRONT-RUNNER

BEFORE SIGNING, WE NEED TO CONFIRM

WHY IT FITS

NEXT CONTACT OR ACTION

Explore Path2Promise trusted vendor and venue recommendations as you continue planning.